

**Minutes of the Carlisle Board of Health  
June 3, 2014**

**Agenda**

**Board reorganization**

**Minutes 5/20/14**

**Bills**

**Administrative Reports**

**Wells**

- **Summary of Bi-annual testing results**
- **Online Well Owner Trainings**

**Discussion Items**

- **Summer Farmer's Market application**
- **Mosquito Control History**
- **Emergency Preparedness - date for office tour**
- **Hazardous Waste Collection – report**
- **Old Home Day preparations**
- **Summer Meeting Schedule**

The meeting was called to order at 7:00 pm at Carlisle Town Hall. Present: Bill Risso (Chairman), Catherine Galligan, Vallabh Sarma, Lee Storrs; Donna Margolies was absent. Also present: Linda Fantasia, Health Agent, and Roxanne Sayde (Mosquito);

**BOARD REORGANIZATION** – postponed until a full Board is sitting.

**MINUTES** – It was moved (Storrs) and seconded (Sarma) to approve the minutes of 5/20/14 as amended. Motion passed 4-0-0.

**BILLS** – monthly engineering and 2014 well testing (Nashoba Analytical \$1875.). Frado will be asked to have his invoices submitted on time. **It was moved (Galligan) and seconded (Storrs) to approve payment of the bills as presented. Motion passed 4-0-0.**

**ADMINISTRATIVE REPORTS**

**Flu Vaccine** – vaccine will be limited to uninsured adults over 18 or children through age 18. The state recommends that towns establish revolving accounts to help pay for the vaccine. The Board suggested forwarding the recommendation to the Finance Director.

**Tick Testing Grant:** As of June 3<sup>rd</sup> ticks tested were: Carlisle 98; Concord 79; Bedford 56; Acton 20; Lincoln 29. Two Carlisle ticks tested positive for all 3 diseases. The Board will continue to publicize the revised Middlesex Tick Task Force (MTTF) online survey. Results will be tabulated this summer including responses from the survey conducted by Carlisle last year. The Board discussed the impact of deer and disease on a small town. There is an extensive population of deer in the community and little means of control. This might explain the high incidence of disease in Carlisle.

**MHOA Educational Meeting 6/19/14** – Food Protection Program (farmer's markets, vibrio, frozen desserts). The cost is \$60 non-members.

**Benfield Operations Manual** – emergency updates and final documents received. Final signatures are being collected for Certificate.

**Consultant Contracts:**

- Phelps Food Service (PFS) - 7/1/12- 6/30/15; Automatically renews. \$45/hr. routine; \$60/hr. non-routine
- Public Protection Specialists (PPS) – 7/1/12-6/30/15. Automatically renews. \$45/hr. routine; \$55/hr. non-routine

Carlisle Board of Health Minutes

Meeting Date: June 3, 2014

Approved: July 29, 2014

Page 1 of 3

- Technical Consulting Group (TCG) - 7/1/12-6/30/15; FY14 \$101.57 increases to FY 15 \$104.62 (3%)

Since all three contracts end on June 30<sup>th</sup> 2015, the Board agreed to begin the process of renewing agreements early.

**Ongoing:**

- Non-Compliance Tickler file – September
- Visitor log tally – tabled
- Annual Goals – tabled
- Revised Well Application - editing additional information
- Mosquito Control History Project - June
- Office Tour and Emergency Procedures – to be scheduled June meeting
- Registered Marijuana Dispensary (RMD) local health regulations – tabled

**WELL TESTING RESULTS** – The Board reviewed preliminary results including the six center wells that were tested. The post filter results indicate that some of the filters need to be changed. Owners will be notified. MTBE results continue to drop in the center. Not all testing results are available. It takes longer to get gross alpha test results. A final report will be prepared. A website [www.WellOwner.org](http://www.WellOwner.org) offers free webinars on well maintenance. The link will be put on the Board's website with a disclaimer that the Board is not recommending any particular products or services.

**SUMMER FARMER'S MARKET** – Jessica Montague will again manage the market. A list of potential vendors has been submitted. Out of town vendors selling prepared foods are required to submit the Food Service Permits. Meats and poultry (if sold) must be USDA approved. The market will operate from June to October, Saturdays 8-12 at Kimball's on Bedford Road. The market is only charged a minimal \$10 fee. Individual vendors pay \$75 to participate in the market. The Board may want to reconsider its fee. The Board's agent inspects the market. The Board's consultant would only be called in for problems. The Board agreed that the town supports this activity which is why the Board wants to keep the cost low. The Board would like to know why the market charges each vendor \$75.

**MOSQUITO CONTROL LOCAL HISTORY** – postponed to a future meeting.

**MEETING DATES** – 7/8/14, 7/29/14, 8/19/14, 9/2/14, 9/16/14, 9/30/14. The office tour will be 7/29/14 5:30 pm.

**HAZARDOUS WASTE COLLECTION** – Fantasia submitted the final report for review. The Collection was held on Saturday, May 31 (9 AM–12 PM). It was well attended and went smoothly. Clean Harbors provided services; the collection was manned with three BOH members, Health Agent and a CCHS student volunteer. HWC volunteers directed traffic, checked stickers, advised resident to remain in their cars, ensured that cars did not block Elizabeth Ridge Road, and directed a few residents to the Transfer Station for non-hazardous waste (e.g. car battery, CFLs, latex paint, and mercury thermostats). BOH member Galligan staffed the sharps collection table. One full box of sharps containers was collected. One container was sold (\$4.50). This money was turned into the General Fund. The containers are purchased out of the PH Disease Prevention Warrant article. There is a current balance of \$1750.94. This year quantities were broken down into quarter, half and full loads. Cars with only single items were combined.

Collection totals:

<b>119 vehicles:</b>		
Full loads	40	1 full household load = 25 gallons / 25 lbs.
Half loads	59	½ household load = 10 gallons / 10 lbs.
Qtr.	41	¼ = 1-3 gallons or lbs.

The Board recommended that there be at least two volunteers at the drop off site, one to check stickers and one to log in quantity. Risso counted five vehicles that either had no sticker or were using another family car. Residents were advised to purchase a sticker but no one was turned away. The Board does not want residents to take

advantage of this courtesy. Galligan suggested offering smaller sharps containers for purchase. Some residents only had a few needles to dispose but agreed to purchase the 2 gallon container. Latex paint continues to be brought to the collection although it is not hazardous waste. The Board will consider better ways of disposing of the paint which needs to be dried out before discarding. The Board would like to re-establish the swap table. Many residents inquired about it. It might be possible to collect latex paint on a regional basis. Instead of an article, the Board will consider running an Ad in the Mosquito since more people will take notice.

**OLD HOME DAY** - scheduled for June 28<sup>th</sup>. Preparations are underway for the Board's booth. This year the Board will emphasize Tick Borne Disease prevention and Emergency Preparedness Handbooks. There will be drawings for local establishment as incentives to visit the booth.

## **NEW BUSINESS**

**FY14 budgets** – it is not expected that the Board will over run its operating account. There should be a small return to the General Fund. This will be pointed out to the Finance Committee when the Board requests a new line item for the Rabies Clinic. The 53E ½ account continues to do well under the new fee structure.

**UMass Population Health Clerkship (PHC)** - “Awareness of testicular cancer in young men” has been submitted. Students will be working on the project next October.

There was no further business. Meeting voted to adjourn at 8:25 pm.

Respectfully submitted,

Linda M. Fantasia,  
Recorder